



# City of Castle Pines, Colorado Minutes

**REGULAR MEETING OF THE PLANNING COMMISSION**  
**Douglas County Library, 360 Village Square Lane, Castle Pines, CO 80108**  
**Held as a hybrid meeting via Zoom**  
**Thursday, September 23, 2021**  
**At 6:00 PM**

Planning Commission/  
Board of Adjustment

Members

Michelle Wiley  
Chair

Millard Foraker  
Chair Pro Tem

Craig Barragry

Lisa Glynn

David Goode

Seth Katz

Vincent Oletu

**1. CALL TO ORDER**

- Chair Wiley called the meeting to order at 6:00 p.m.

**2. ROLL CALL**

**Those present were:** Chair Michelle Wiley  
Chair Pro Tem Millard Foraker  
Commissioner Craig Barragry via Zoom  
Commissioner David Goode  
Commissioner Seth Katz  
Commissioner Vincent Oletu

**Those absent were:** Commissioner Lisa Glynn

**Also present with the Commission:**

Sam Bishop, Community Development Director  
Tobi Duffey, City Clerk  
Silvia Buchenic, Assistant City Attorney  
Nicholas Hufford, Planner II

**3. PLEDGE OF ALLEGIANCE**

- Chair Wiley led the Pledge of Allegiance.

**4. APPROVAL OF AGENDA**

- The agenda was approved as presented.

**5. PUBLIC COMMENT**

- No public comment was presented.

**6. PLANNING COMMISSION ACTION ITEMS**

- a. Approval of the August 26, 2021 Planning Commission Minutes

**Motion:** Chair Pro Tem Foraker moved to approve the August 26, 2021 Planning Commission Minutes. Commissioner Katz seconded. The motion passed by unanimous consent.

- b. SIP-2021-002 Lagae Family Trust Minor Development Lot 5 Restaurant
  - Nicholas Hufford, Planner II, gave the staff presentation.
  - Mr. Hufford answered questions regarding development review, traffic volume, building elevations, roof overhang, ingress/egress, and grading.
  - Brian Horan of Ventana Capital gave the applicant presentation.
  - Mr. Horan answered questions regarding kitchen concept, beverage machines, and days of operation

**Motion:** Commissioner Oletu moved to approve the Lagae Family Trust Minor Development Lot 5 Restaurant Site Improvement Plan, Case No. SIP-2021-002, based on



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the analysis and findings set forth in the Staff Report dated September 17, 2021 and subject to the following conditions of approval:

1. The applicant shall pay ALL fees and costs incurred by the City and its consultants, in the review and processing of the Site Improvement Plan application prior to final approval; and
2. The applicant shall resolve any minor technical changes to the Site Improvement Plan as directed by staff prior to final approval; and
3. The applicant shall provide an executed "Requirements for Release of C.O." or "Requirements for Final Inspections" form, as determined by staff planner prior to final approval; and
4. The applicant shall provide a "Treasurer's Certificate of Taxes Due" indicating no past due taxes prior to final approval.

Commissioner Goode seconded. The motion passed by unanimous consent of the Planning Commissioners in the room. Commissioner Barragry abstained.


#### 7. PLANNING COMMISSION DISCUSSION ITEMS

- a. Community Development Director Update
  - Welcomed Commissioner Vincent Oletu and congratulated him for making a motion at his first meeting.
  - Explained that the Electronic Meeting Policy prevents remote participation in quasi-judicial issues, which is why Commissioner Barragry did not participate regarding SIP-2021-002
  - No upcoming applications are expected.
  - Remaining Unified Land Development Code update will be at the next meeting.
  - No meeting in November and December meeting is December 2<sup>nd</sup>.


#### 8. ADJOURNMENT

Chair Wiley adjourned the meeting at 6:53 p.m.

RESPECTFULLY SUBMITTED:

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 Tobi Duffey, CMC, City Clerk

APPROVED:

DocuSigned by:  
  
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 Michelle Wiley, Chair